

# Anna Carter

Louisville, KY 40208

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## Professional Summary

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Strong work values including dependability, loyalty, honesty, a positive attitude and ability to learn and understand the task(s) at hand. Seeking entry level HVAC position with well-established company. A quick learner who is willing to put in the hard work necessary to become an HVAC technician. Employed at current job delivering pizzas for 7 years. Always take initiative inside the store and help where needed. Strong work ethic, and takes pride in any work.

## Work Experience

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### **Delivery Driver**

Jet's Pizza-Louisville, KY

October 2018 to Present

- Maintained clean driving record throughout employment tenure.
- Resolved delivery issues or discrepancies in a timely manner to ensure customer satisfaction
- Received multiple commendations from customers for exceptional service
- Cultivated positive relationships with regular customers through friendly interaction.

### **Delivery Driver**

Pizza Hut-Wilson, NC

January 2016 to October 2018

## Education

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### **HVAC (Currently enrolled)**

Jefferson Technical College-Louisville, KY

August 2024 to Present

### **Liberal Arts & Sciences (Some college)**

Jefferson Community and Technical College-Louisville, KY

January 2018 to August 2019

### **Liberal Arts & Sciences (Some college)**

Wilson Community College-Wilson, NC

May 2016 to January 2017

## Skills

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- Basic Electricity (1 year)

- Delivery Driver Experience (10+ years)
- Route Driving (10+ years)
- Duct Design (1 year)
- Customer Service (10+ years)
- Basic Refrigeration (1 year)

## Certifications and Licenses

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### **A2L EPA**

May 2025 to Present

### **EPA Universal Certification**

January 2025 to Present

### **Driver's License**

## Additional Information

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### • References

#### • HVAC Instructor

Jake Hanes (502) 507-7176

#### • Jet's Pizza Regional Manager

Josh Girdley (502) 415-4335

#### • Jet's Pizza Store Manager

Joshua Wagoneer (502) 435-2879